

Barnard House Steering Committee Meeting Notes
August 19, 2015

Committee Members Present: Karen Marshall, Georgia Brutscher, Jean Conary, Ricki Stumpo, Laoussa McNemar, and Dennis Melton.

The meeting was called to order at 4:35 pm by Georgia Brutscher.

A. BOS Special Meeting August 10th

Georgia reported that the BOS approved signing the change order to approve the railing. Final installation will take up to 90 days. The Solicitor ruled that Hal Hoffman and Paul Halderman should not volunteer for the new construction work group. The BOS approved the Barnard House Work Group members: Dennis Melton, Scott Megill, Donald McKay, Barney Leonard and Jean Conary. The Project Manager and Contractor will also be members. KURC will advise as necessary as will preservation consultants. Jean suggested the committee contact David Miller as an additional potential member. Georgia confirmed that the Work Group as approved has the authority to make decisions on the project on approved construction costs. Dennis Melton has stressed that Phase II would have very firm specifications for all work including the finishing work and that allowances would be avoided wherever possible. The Finishing Work Group was approved as: Ellen Muentzer, Susan Woodward and Georgia Brutscher.

B. Phase II Construction Work Group Meeting

Dennis reported that floor plans, existing conditions and staff concerns had been reviewed. The floor plans with some changes from those presented by Dennis Melton were approved and the work group is moving ahead with construction plans. Dennis noted that Don and Scott felt the floor plans accommodated input from staff. Adjustments included the size of the Treasurer's Office, glass in certain doors, added storage, a coat closet or pegs.

C. Q&A Meeting Recommendation to BOS

The recommendation of the Barnard House Steering Committee to the BOS for a public Q&A to be held online in September (see August 5th meeting notes) was rejected at the regular August meeting. The BOS appointed a new Task Force with Sarah Mims, Elaine DiMonte and Holly Manzone to plan and organize a public Q&A meeting. After much discussion the group agreed that since the Task Force had been formed and no one from the new Task Force had contacted anyone on the committee that committee members would wait to see what the plan was. Concern was voiced that it could be embarrassing to advertise a public meeting in the Pocopson Township Newsletter for a specific date when no one from the Steering Committee had been contacted to verify they could be present to answer questions. The understanding was that residents wanted to ask the Steering Committee members specific questions about the project. Jean Conary was asked to talk to Barney Leonard about what was going in the newsletter to avoid any potential confusion.

D. Phase I Checklist and Occupancy Permit

After discussion of how to arrange a walk through with a codes professional to see if the certificate of occupancy could be issued it was determined that Richard O'Brien, Barney Leonard, Dennis Melton and Rich Jensen will meet to review the 23 points that were cited for denial of the certificate of occupancy for the building and resolve them. Ricki asked if the meeting should be recorded but the committee determined that since it was standard procedure BOS approval and/or meeting minutes were not required and would impose on Susan's already busy schedule.

E. Approval of Minutes

MOTION: The motion was made by Georgia Brutscher, seconded by Laressa McNemar and passed unanimously to accept the minutes from the August 5th meeting with the following changes:

A. New Work Groups, second paragraph, add "Jean Conary noted she had researched crime statistics related to Phase II staff concerns about safety and Pocopson has no reports of violent crimes."

D. General Comments, clarify, "Roaring Waters is the Lenni-Lenape name for Pocopson."

The meeting was adjourned at 6:40 p.m.

Next meeting: September 2, 4:30 pm.