



Board of Supervisors Meeting Minutes
Monday, November 26, 2018, 6:30 P.M.

Attendance: Supervisors – Ricki Stumpo; Alice J. Balsama present via remote participation; Mark Knightly, Public Works Director; Al Davis, Alternate Commissioner, Kennett Area Fire and Emergency Services Regional Commission (“EMS Commission”). Supervisor Elaine DiMonte was not in attendance.

Public in attendance: 6

1. **Call to Order and Pledge of Allegiance:** Stumpo called the meeting to order at 6:30 p.m. and led the Pledge of Allegiance. Stumpo moved, Balsama seconded, to reorder the agenda by moving item #17 Treasurer’s Warrants to Item #2; motion carried.
2. **Treasurer’s Warrants:** Stumpo moved, Balsama seconded, to approve the Bill Payment Lists for October 30-November 26, 2018, recommended for payment by the Treasurer: General Fund: 35 bills paid totaling \$29,479.33; 19 debit card charges totaling \$2,695.43; Highway Aid: 2 bills totaling \$451.64; Historical Committee: 1 bill for \$175.11; motion carried.
3. **Sunshine Announcements:** no sunshine announcements.
4. **Announcements:** no announcements.
5. **Public Comment on Non-Agenda Items:** Judy Lovell asked about the status of resolving the concern with the railroad crossing at Route 926 and Pocopson Road as traffic continues to suffer 20 to 45 minute delays due to the train schedule and track switching. This is particularly difficult for ACE Hardware customers and the school. Supervisors indicated that they have reached out to East Penn Railroad and are working on scheduling an informational meeting as requested by representatives of the railroad. Balsama indicated that a meeting will occur before the end of the year.
6. **Work Sessions:**
 - a. November 20, 2018 - the work session was cancelled.
 - b. Approval of Meeting Minutes from the October 23, 2018 Work Session: MOTION: Stumpo moved, Balsama seconded, to approve the Meeting Minutes for the October 23rd work session; motion carried.
7. **Resolutions:** Stumpo reviewed both Resolutions noting that the property tax rate is unchanged for 2019. Balsama noted no change in tax spending overall. The percentages have been adjusted to accurately reflect the percentage of the property tax committed to the EMS Commission.
 - a. Adopting 2019 Township Budget - MOTION: Stumpo moved, Balsama seconded, to adopt Resolution 2018-23 officially adopting the Pocopson Township 2019 budget; motion carried.
 - b. Setting 2019 Tax Rates - MOTION: Stumpo moved, Balsama seconded, to adopt Resolution 2018-24 setting the Fire Protection Tax, the Ambulance, Rescue and Other Emergency Services Tax, and the General Fund Tax on Real Property in Pocopson Township; motion carried.

8. **Approval of Act 172 Fire Company Documents:** Stumpo reported that the Township Solicitor reviewed and approved the documents from Longwood and Po-Mar-Lin Fire Companies regarding eligibility under Act 172 for a 2019 real estate tax credit. MOTION: Stumpo moved, Balsama seconded, to approve the Responding Member Participation Guidelines and Form submitted by Longwood Fire and the Guideline and Application for Volunteer Service Real Property Tax Credit for Po-Mar-Lin; motion carried.
9. **Hallelyn Trail Easement** - Stumpo indicated that an agreement has been reached regarding the easement as a result of a meeting with the Township Solicitor, Tom Bierl, Township Parks, Recreation, and Trails Chairman, and Scott Megill, landowner of Lot 6. The easement represents an important connection in the Township Trail System. Subdivision Developer Jack Becker no longer owns Lot 6 so there is no requirement to amend the subdivision plan. MOTION: Balsama moved, Stumpo seconded, to authorize entry into the easement agreement in a form acceptable to the Township Solicitor and the Township Engineer; motion carried.
10. **Planning Commission (PC) Report November 7th Meeting:** submission of the report tabled to the December 17th meeting.
11. **Public Works Report:** Knightly reported that the Department responded to the first measurable snow of the season. Biggest problem is keeping up with clearing stormwater inlets due record rainfall this year. He asked that a notice be posted on the Township website requesting that homeowners assist with keeping the inlets clear.
12. **Facilities:**
 - a. **GKO Additional Services Proposal** - Stumpo reviewed the proposal letter from GKO Architects dated November 12, 2018, to study an additional option for the Barnard House. Balsama noted that the request for the additional service is the result of feedback received following the October work session. The proposal takes into account the suggestions submitted by the few residents who have taken time to submit comments. She added that the Township has invested over \$800,000 to date and that the additional fee of \$1,750.00 for the proposal is appropriate for the work given the dollars spent to date, whether for proposals or to adequately maintain the site in its current condition. She added that the Board truly appreciates the input of the community. PUBLIC COMMENT: Kathy Miller asked if the comments and questions shared during the October work session will be posted on the Township website. Board agreed to ask the Township Solicitor to review the comments, questions, and answers so as to be sure that the posting will not violate laws governing privacy and legal review. Judy Lovell voiced concern that additional money is being spent regarding redesigning the meeting room and office options. She expressed that while she did not attend the October work session, it would appear to her from the feasibility study documents posted on the website that \$50,000 is an excessive amount to demolish the salt shed at 740 Denton Hollow Road and that the number of people who attend public meetings precludes the need for a large meeting room. Balsama noted that the current Township building cannot be adequately reconfigured to meet security and building code compliances. She added that the conversation is ongoing as to the direction the Supervisors will take and the addendum to the feasibility study will help facilitate the decision-making process. Terry Gumpfer suggested that if there is a tear-down of the salt shed, the Township contact the local fire companies to tear it down as a training exercise. MOTION: Balsama moved, Stumpo seconded, to approve the proposal dated November 12, 2018, for additional services in the amount of \$1,750.00 as discussed; motion carried.
13. **Kennett Fire & EMS Regional Commission Report:** Davis and Stumpo reported that a vote was taken during the meeting on November 13, 2018, to accept the Longwood

Fire Company Proposal to provide advance life services throughout the service area and to do away with basic life services. No change in service will occur for Pocopson. It is expected that going forward this change will result in a savings for the participating municipalities. PUBLIC COMMENT: Terry Gumpfer requested clarification as to coverage provided by Longwood. Judy Lovell voiced concern that emergency service may be inadequate going forward given the number of proposed housing units and developments planned for Kennett Township and Kennett Square Borough.

14. **New Business:**

- a. Public Meeting Dates/Legal Advertising - Stumpo noted that the PC will be required to meet on December 5th to review zoning hearing board applications. Board agreed to legal advertising for the December 5th PC meeting as well as the January 16, 2019 PC meeting. Board approved submission of legal advertising for the Reorganization Meeting for Monday, January 7, 2019.
- b. Additional Township Holidays - Stumpo reported that she suggested the Township close on Monday, December 31, 2018, in observance of New Year's Eve. The suggestion was opposed as Township personnel previously scheduled the day as personal or vacation time.
- c. Stormwater Management BMP for 1973 Marlboro Road - Board authorized the signing of the Stormwater Management Best Management Practices Agreement as recommended by the Township Engineer Review and Comment Letter dated November 7, 2018.

15. **Old Business:**

- a. Pettit Property Municipal Lien - MOTION: Balsama moved, Stumpo seconded, that in accordance with the November 18, 2013 Agreement between Lillian and Lewette Pettit and the Township, the Board authorizes the Township Solicitor to take such actions as are necessary or required under the Agreement and the Municipal Claims and Liens Law to proceed with the Sheriff's Sale of the property located at 1425 Lenape Road, Pocopson Township, and further authorizes the Board Chair to execute such documents as may be required to do the same; motion carried. PUBLIC COMMENT: Terry Gumpfer asked if the trench line on the property was permitted. Following discussion, it appears that the trench is not located on the Pettit property but on a neighboring property.
 - b. Release of Original Maintenance Bond/The Preserve - MOTION: Stumpo moved, Balsama seconded, to authorize the final release of the maintenance bond in accordance with the request submitted by legal counsel for Toll Brothers and as recommended by the Township Solicitor; motion carried.
16. **Correspondence:** Stumpo noted that Longwood Fire Chief McCarthy contacted her regarding a resolution requested by the County. Tabled to the December meeting following clarification as to the requested action and any recommendations by the Township Solicitor.
17. **Approval of Meeting Minutes:** Stumpo moved, Balsama seconded, to approve the Meeting Minutes dated October 29, 2018 as amended; motion carried.
18. **Adjournment:** At 7:08 p.m., Balsama moved, Stumpo seconded, to adjourn the meeting; motion carried.


Susan Simone, Administrative Secretary


Ricki Stumpo, Chairman