



Board of Supervisors Meeting Minutes
Monday, October 12, 2015, 7:30 P.M.

Attendance: Supervisors present – Barney Leonard, Georgia F. Brutscher, Ricki Stumpo; Mark Knightly, Public Works Director; Amanda Sundquist, Township Solicitor; Don Lane, Chairman, Deer Management Committee.

Public in attendance: 22

1. **Call to Order:** Leonard called the meeting to order at 7:30 p.m. and led the Pledge of Allegiance.
2. **Announcements:** Leonard announced 2 work sessions for the 2016 budget will be held on October 19th and October 28th commencing at 7:00 p.m. On September 30th, Brutscher participated in a discussion group with other municipalities to share the idea of advancing the potential for intergovernmental cooperation for a regional police study via a grant. She noted that Pocopson Township is not interested at this time in being part of the study group. She recognized a similar study completed by Kennett Area Regional Planning Commission a few years ago. The Board agreed to revisit the matter in the future but at this time, State Police coverage by the Avondale Barracks is sufficient for Pocopson Township. Brutscher also noted a very successful volunteer clean-up of the Barnard House on October 11th that included participation by volunteers for the Kennett Underground Railroad and Township Founders Day. Stumpo announced that she will attend the joint task force for the emergency services study on October 27th. Stumpo also noted that the Township Staff will review the Barnard House Phase 2 plans with the work analytics consultant during meetings on October 14th.
3. **Public Comment:** Terry Gumpfer commented that the Board is correct in declining to participate in the regional police study recognizing that municipal police departments represent a significant portion of the overall township budget. Jean Conary commented that she was pleased to participate in the clean-up at the Barnard House on October 11th and noted her observance of minimal cupping of the wood floor. Sean Rafferty asked the following: a. when will the repairs be made to the Phase 1 work; b. why is the Township Solicitor attending regular public meetings; c. what precipitated the need for branding that included a change to the Township logo? Board responded that the Phase 1 Project Manager is working on Barnard House outstanding issues and the attendance by the Solicitor is to the advantage of the Township in running an efficient meeting so that the business of the Township can be completed successfully. Lisa Borel asked about the time frame for the Project Manager to complete the Barnard House Phase 1 work. Brutscher responded that it will take 3 to 4 weeks factoring in the time that the Board temporarily set aside the Project Manager's work on the Project. Lise Borel also clarified her public comments from the September 28th Board meeting with regard to the Township Deer Management Program noting that she is in full support of the program and Board sanctioned hunting on Township land.
4. **Winterwood Dedication – Osborne Place Associates:** Board acknowledged receipt of an offer of dedication dated October 2, 2015. During general discussion, the

Developer Scott Megill noted that all improvements have been completed with the exception of conversion of the stormwater basin. Peg Dorgan representing the Winterwood Homeowners Association reported that the HOA is working with a landscape architect who will submit a redesign for the basin to address the field changes and environmental sustainability issues. The Board agreed that they are not inclined to accept the offer of dedication in 2 parts. The Solicitor directed that the Municipalities Planning Code timeline directs the path forward for review of the improvements. MOTION: Leonard moved, Stumpo seconded, to direct and authorize the Township Engineer and the Township Landscape Architect to proceed with inspections and thereafter reports of the improvements for Winterwood; motion carried. Secretary is directed to provide written notice to all parties.

5. **Historical Survey:** Jane E. Dorchester, Architectural Historian, Nanci Sarcinello, Associate, and Jaime Larzelere, Planner, Chester County Planning Commission, appeared before the Board to discuss the historic survey and inventory as part of the Vision Partnership Program Grant. Dorchester provided an overview of the program and the work of the survey team that will begin in the coming weeks. Public comment: Sean Rafferty asked if participation by the property owner is not mandatory, why conduct the survey? Larzelere indicated that completion of the historic survey is linked to the Pocopson Township Comprehensive Plan to promote historic resources for the Township. The program is also in line with the goals and objectives of Chester County's comprehensive plan, Landscapes2. She also noted that the County Historic Resource Atlas prepared in 2010 from the County-wide historic sites survey provides a snapshot of information. The current program will provide more detail. Township Historical Committee Members (THC) Sarah and Randy Mims noted that there have been perhaps 1 or 2 inquiries from the Planning Commission and the Supervisors for information from the historic inventory THC completed several years ago. Randy Mims raised concern that the current survey, like the previous survey, may not be utilized to the extent that justifies the initial expense of \$42,000, particularly when \$30,000 of which will not be reimbursed to the Township until the project is completed. Dorchester explained that it is up to the municipality to determine how the information will be used and disseminated. Lise Borel asked if the survey is intended to preserve properties. It is not a preservation program as the Township does not intend to form a historical commission. Leonard noted that the inventory, as mandated by the Municipalities Planning Code, will provide information for future planning. Susan Woodward voiced support for the program so that future generations will have a record of historic homes in the Township, specifically because "houses cannot talk."
6. **Deer Management Committee Update:** Leonard noted that the Township received a number of inquiries regarding program safety. Lane presented a report supporting the safety aspects of hunting and recent statewide recreational activity statistics that show hunting to be a sport with the least number of accidents and fatalities. Secretary indicated that the calls received by the Township Office were related to whether or not park users should wear reflective clothing if using the park during the posted hours for hunting. Lane explained that the hunters are positioned on 2 tree stands located at the park and limited to archery. Hunters wear ID badges issued by the Township and parking placards are displayed on all parked vehicles. Hunters in the Township Program do not hunt the walking trails. Leonard noted that referencing dogs on leashes should be added to the posted signage. Township Personnel can refer inquiries directly to Don Lane as Committee Chairman.
7. **Zoning Official Report:** no report submitted.
8. **Public Works Report:** Knightly reported that he anticipates receiving additional proposals for the Denton Hollow Road guiderail on or before the October 26th public meeting. Once a vendor is approved, the road will have to be closed for a day for

installation. MOTION: Stumpo moved, Leonard seconded, to list on MunicBid the sale of the 1995 Ford L8000 Dump Truck; motion carried. MOTION: Leonard moved, Stumpo seconded, to approve the purchase of a storage shed for the Public Works Garage Site in the amount of \$8,000.00 for winter storage of mowing equipment; motion carried.

9. Old Business:

- a. Barnard House Wawaset Road Park Project Retainage Reduction Request: Vandemark & Lynch (VD&L) recommend reducing the retainage amount as described in a Memo dated September 24, 2015. VD&L defers to Richard Jensen, Project Manager, as to whether or not release of any retainage on the building-related work is reasonable. Public Comment: Jean Conary and Laressa McNemar noted the following: (1) conduit bundle at the site appears to be unfinished; Knightly replied that the specific conduit work described is the responsibility of the Public Works Department; (2) the left-hand gutter at the portico is not tied to the underground storm drains and appears to be creating a runoff issue. Board agreed to contact Richard Jensen for clarification as to whether or not the second item is building or site work, or installed per the plan and not part of a punchlist. The request is tabled until the October 26th meeting.
 - b. Terry Gumper asked the Board to consider application for a federal grant to install fire hydrants in the Township that have access to water service provided by Aqua America.
 - c. Brutscher noted that volunteers are needed to serve on the Parks, Recreation and Trails Committee (PRT). Laressa McNemar asked about the status of proposals submitted to the PRT for trail connections and foot bridges. She also inquired as to whether or not PRT budgeted funds can be used for the Barnard House parkland.
10. **New Business:** no new business submitted.
11. **Correspondence:** Board approved signing letter to East Bradford Township declining participation in the regional police study.
12. **Treasurer's Warrants:** Brutscher moved, Stumpo seconded, to approve the Bill Payment Lists for September 29 - October 12, 2015 recommended for payment by the Treasurer; General Fund: 15 bills paid totaling \$13,723.40; 7 debit card charges totaling \$825.12; Escrow: 1 bill paid for \$4,125.00; Facilities: 2 bills paid totaling \$5,218.05; Highway Aid: 3 bills paid totaling \$315.93; Parks, Rec, Trails: 1 bill paid for \$593.78; motion carried.
13. **Approval of Meeting Minutes:** Leonard moved, Brutscher seconded, to approve the Meeting Minutes dated September 28, 2015; motion carried.
14. **Adjournment:** At 8:40 p.m., Stumpo moved, Brutscher seconded, to adjourn the meeting; motion carried.

Susan Simone
Administrative Secretary

Barney Leonard
Chairman