



Board of Supervisors Meeting Minutes
Monday, June 25, 2018, 6:30 P.M.

Attendance: Supervisors - Ricki Stumpo, Elaine DiMonte, Alice J. Balsama; Mark Knightly, Public Works Director.

Public in attendance: 2

1. **Call to Order and Pledge of Allegiance:** Stumpo called the meeting to order at 6:30 p.m. and led the Pledge of Allegiance.
2. **Sunshine Announcements:** Board met with GKO Architects on June 15th regarding the feasibility study. On June 20th Board met with police officers from Birmingham Township and the Avondale State Police Barracks as well as Dr. John Sanville and Principal Clif Beaver from Pocopson Elementary School and with Kevin Gosselin, Pocopson Township Emergency Management Coordinator, regarding school security.
3. **Announcements:** Board announced that Chester County Facilities Management notified the Township that the K-9 Unit is removing the chain link fence on South Wawaset Road the week of June 25th. The K-9 Unit may reapply for a permit for the fence and dog training area in another location in the future. Board directed that the Secretary send an email to those residents who contacted the Township and to post a notice on the Township website regarding the status of the chain link fence.
4. **Public Comment Non-Agenda Items:** no public comment on non-agenda items.
5. **Work Session:** the Work Session was cancelled for June 19th.
6. **Public Works Report:** Knightly reviewed the procurement pre-approval request prepared by the Treasurer for the purchase of 1/6 share of a Stepp Mfg OJK V 125 oil machine from Stephenson Equipment, Inc. The equipment is used for road repair. The equipment was purchased by West Grove Borough and the cost will be shared among six members of the Southern Chester County Co-Op. The CoStars price for the equipment is \$38,069.00 and was included in the 2018 budget. DiMonte inquired as to the status of the request in May to hire two young men as seasonal employees during the mowing season. Knightly reported that the young men were not hired. Don Lane is available to mow 8 hours per week. MOTION: Stumpo moved, Balsama seconded, to approve the purchase of a 1/6 share amount (\$6,344.83) of a Stepp Mfg OJK V 125 oil machine; motion unanimously approved.
7. **Facilities:** DiMonte reported that following the meeting with GKO Architects on the 15th, the Board determined that there are tasks to be completed in order to potentially finalize the study by September.
8. **Kennett Fire & EMS Regional Commission Report:** Stumpo reported that the Commission met on June 12th. The Commission is on track with current tasks. Emergency service providers are generally participating favorably although there remains a collaborative struggle.
9. **Planning Commission (PC) Report June 6th Meeting:** Board reviewed the PC Report. A final draft iteration amending Chapter 250, Floor Area/Ratio/Dimensional Requirement for C-1 and Limited Industrial Areas was included in the Report with a recommendation for passage. MOTION: Balsama moved, Stumpo seconded, to authorize submitting the

amendment to Chapter 250.D (3) to the Chester County PC and the Township Solicitor for review as recommended by the Township Planning Commission; motion unanimously approved. Stumpo noted that the Parks, Recreation and Trails Committee will meet to review the proposed amendments to the Park Ordinance, Chapter 147.

10. New Business:

- a. **PA Act 172 Volunteer Firefighter Tax Credit** - Board reviewed the report from the Treasurer outlining the issue to offer a credit against the EIT, a refund of a portion of the property tax, or both, to active volunteers of fire companies and non-profit emergency medical services agencies. Stumpo reported that the Township is in receipt of an active firefighter list from Longwood indicating 9 eligible volunteers and an active firefighter list from Po-Mar-Lin indicating 4 eligible volunteers. Balsama asked to defer discussion on this topic to the July 24th Work Session because the Board must identify not only the recommendation for the credit, but must also be prepared to draft the framework that includes but is not limited to adopting guidelines and applications for certifying active service. DiMonte noted that based on the initial report from the Treasurer, it is likely that the financial impact is nominal, particularly if the active volunteer does not own property in the Township or if the active volunteer is a student. Board agreed that it would be appropriate to ask Longwood and Po-Mar-Lin representatives to attend the Work Session to provide guidance as to defining an active service volunteer.
- b. **Resolution 2018-16 Honoring Lazarus Bradley/Blue Bird House Eagle Scout Project** - MOTION: Balsama moved, Stumpo seconded, to enact Resolution 2018-16 recognizing Lazarus Bradley; unanimously approved.
- c. **Resolution 2018-17 Honoring Christian Nitz/Cheslen Preserve Eagle Scout Project** - MOTION: Balsama moved, DiMonte seconded, to enact Resolution 2018-17 recognizing Christian Gundolf Erich Nitz; unanimously approved.
- d. **Resolution 2018-18 Recognizing John Bowman/50 Years of Service to Po-Mar-Lin** - MOTION: DiMonte moved, Balsama seconded, to enact Resolution 2018-18 acknowledging and recognizing John Bowman; unanimously approved.

11. Old Business:

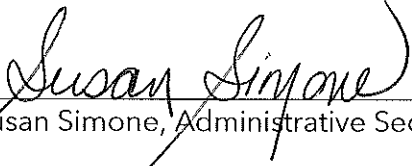
- a. **Total Maximum Daily Load Plan (TMDL) Schedule/Follow-up May 21st Meeting** - Stumpo noted that McCormick Taylor, Township Engineers, met with PA DEP regarding the petition to resubmit the TMDL Plan. The revised TMDL Plan will be made available and re-advertised on July 20th, with public comments accepted through August 20th so that the final plan can be submitted to PA DEP in September.
- b. **Pettit Agreement/Tax Parcels 63-4-75.18 & 63-4-77** - Stumpo provide a brief summary of the particulars of the November 2013 agreement with Lillian and Lewette Pettit for the demolition of a dilapidated structure and the Township's right to recoup the cost of demolition if the property was not sold within 5 years of the date of the agreement. Board noted that a letter was sent to the property owners in April regarding the status of the property. No response from the landowners to date. Stumpo asked if the Board should send additional correspondence. Balsama and DiMonte voiced concern that with the 5-year agreement expiring in November, the Township should take care not to risk missing a filing window to proceed with the legal process available to recoup the costs incurred by the Township. MOTION: Stumpo moved, DiMonte seconded, to authorize submitting the matter to the Township Solicitor to outline a path forward to exercise the option of recouping the demolition costs incurred by the Township; motion unanimously approved.

12. Correspondence: no correspondence submitted.

13. Treasurer's Warrants: Stumpo moved, Balsama seconded, to approve the Bill Payment Lists for May 22 - June 25, 2018 recommended for payment by the Treasurer; General Fund: 40 bills paid totaling \$90,819.59; 9 debit card charges totaling \$256.25; Highway

Aid: 10 bills totaling \$109,741.07; Parks, Recreation & Trails: 3 bills totaling \$266.86; Township Facilities: 1 bill for \$660.00; motion unanimously approved. Board agreed that they appreciate the Treasurer providing the Warrant Report in advance of the meeting.

14. **Approval of May 21, 2018 Meeting Minutes:** Balsama moved, Stumpo seconded to approve the Meeting Minutes dated May 21, 2018; motion carried.
15. **Adjournment:** At 7:00 p.m., DiMonte moved, Balsama seconded, to adjourn the meeting; motion carried.



Susan Simone, Administrative Secretary



Ricki Stumpo, Chairman