



Board of Supervisors Public Meeting Minutes
Monday, July 27, 2020, 7:00 P.M.

The implementation of the GoToMeeting Remote Platform for public meetings complies with the Disaster Emergency Orders and Proclamations issued by Governor Wolf to mitigate the spread of the COVID-19 Virus.

Attendance: Physically present in the meeting room: Supervisors – Ricki Stumpo, Elaine DiMonte, and Ray McKay. Online participants: Margaret Lennon, Treasurer; Al Davis, Alternate Commissioner, Kennett Area Fire and Emergency Services Regional Commission (“Commission”).

Public in attendance via remote access: 10

1. **Call to Order:** Stumpo called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance. DiMonte reminded online participants that the Township will mute participants to eliminate background noise and feedback or participants can mute themselves. The Township will unmute all to allow for public comment.
2. **Sunshine Announcements:** no Sunshine Announcements.
3. **Announcements:** Stumpo indicated that the Board met with GKO Architects earlier today regarding the new township building. Stumpo acknowledged correspondence from a resident who expressed gratitude to Public Works Personnel for their help in getting her home during a storm that caused a blockage on West Creek Road.
4. **Public Comment on Non-agenda Items:** Board did not receive written comments by the June 17th submission date. Board called for public comment from online participants on non-agenda items. Mark Slouf commented that he was unable to attend the June meeting and did not see the June Board Minutes posted on the website. He inquired as to an update regarding the illegal construction of the motocross track at 5 Trimbles Ford Lane. Stumpo explained approval of the June Minutes is listed on this evening’s agenda. She indicated that the Township Solicitor and consultants continue to review the concern. Slouf asked if a cease and desist order was issued and if the Board would be taking a vote on the matter. Stumpo suggested and Slouf confirmed, that Slouf submitted a PA Right-to-Know Request Form to the Township. Stumpo responded that the Board has the right to meet with the Solicitor in executive session, but that any action relative to the motocross track requiring a vote by the Supervisors would be listed on a public meeting agenda for such vote. DiMonte noted that Blair Woodring from Lenape Forge Products indicated earlier in the day that he would like to be heard under public comment non-agenda items. DiMonte noted Woodring appears on the online participant list; however, after calling on him several times, he did not respond by unmuting his device. Noted for the record that Woodring left the online meeting at 7:19 p.m.
5. **Work Session:** Stumpo reported the July 22nd work session was cancelled.
6. **Public Hearing for Adoption of Proposed Amendments to Ordinances:** at 7:05 p.m. Stumpo moved, McKay seconded, to close the regular public meeting and open an ordinance hearing; no discussion or public comment; motion carried.
 - a. **Ordinance 1 of 2020:** Stumpo reviewed amendment to Zoning Chapter 250 defining major and minor home occupations, noting the addition of a definition for home-related business and a

section to allow major and minor home occupations by right in the Residential-Agricultural District. Board reviewed exhibits and acknowledged that the proposed ordinance has been available for public review since July 9, 2020. Stumpo called for discussion and public comment. Online participants were unmuted and there was no public comment.

- b. Ordinance 2 of 2020: Stumpo reviewed amendment noting that the proposed amendment on rental units is the result of the work that began in 2018 by the Township Planning Commission as requested by the Board given the popularity of short-term rentals. Board reviewed exhibits and acknowledged that the proposed ordinance has been available for public review since July 9, 2020. Stumpo called for discussion and public comment. Online participants were unmuted and there was no public comment.
- c. Ordinance 3 of 2020: Stumpo reviewed amendment to Zoning Chapter 250 providing definitions, word usage, and regulations to allow for short-term rental units. The amendment is the result of work that began in 2018 by the Pocopson Township Planning Commission. Board reviewed exhibits and acknowledged that the proposed ordinance has been available for public review since July 9, 2020. Stumpo called for discussion and public comment. Online participants were unmuted and there was no public comment.
- d. Ordinance 4 of 2020: Stumpo reviewed the proposed amendment to the Non-Uniform Pension Plan administered by the PA Municipal Retirement System. The text has been reviewed by the Solicitor and the Township Treasurer who serves as the Pension Administrator. Board reviewed exhibits and acknowledged that the proposed ordinance has been available for public review since July 9, 2020. Stumpo called for discussion and public comment. Online participants were unmuted and there was no public comment.
- e. MOTION: Stumpo called for any additional discussion or public comment. There being none, at 7:15 p.m., McKay moved, DiMonte seconded, to close the ordinance hearing and reopen the public meeting.

Chairman called for motions to adopt proposed Ordinance Amendments: McKay moved, DiMonte seconded, to adopt Ordinance No. 1 of 2020 as legally advertised, described, and discussed; motion carried. MOTION: McKay moved, DiMonte seconded, to adopt Ordinance No. 2 of 2020 as legally advertised, described and discussed; motion carried. MOTION: McKay moved, DiMonte seconded, to adopt Ordinance No. 3 of 2020 as legally advertised, described, and discussed; motion carried. MOTION: McKay moved, DiMonte seconded, to adopt Ordinance 4 of 2020 as legally advertised, described, and discussed; motion carried.

7. **Public Works Report:** no report submitted.
 8. **Facilities:** DiMonte reported the Board met with GKO Architects and agreed to proceed with drafting construction documents for the new township building. The project is developing in a manner that designs may soon be available to post on the Township website. Information on the solar panels will be shared with Bill Haaf and the energy committee. The Board anticipates the new township building to be completed by December 2021 if bid documents are prepared and approved by the end of 2020. McKay reported work on the Barnard House is at a standstill as the contractor has completed all tasks with the exception of aligning one gutter and work on the cellar bulkhead. Exterior doors will be installed after they are painted.
 9. **Kennett Area EMS Commission Report:** Davis reported that the Commission meeting in June was brief. They approved a motion to pay the workers' compensation premium and there was a general discussion on the state of the fire companies. The Commission requested the 2021 fire company budgets be submitted for the August Commission meeting. Stumpo noted all Pocopson payments have been submitted in accordance with the 2020 Township budget.
 10. **Planning Commission (PC) Report:** Board acknowledged receipt of the PC Report from the July 1st meeting which included a recommendation on a proposed amendment to the Noise Ordinance,
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Code Chapter 125. MOTION: McKay moved, DiMonte seconded, to authorize submitting the proposed amendment to the Township Solicitor for review and subsequent adoption; motion carried.

11. **New Business:** no new business at this time.

12. **Old Business:**

a. **Energy and Emissions Committee** – Stumpo noted the formation of this committee to provide ideas and suggestions of cost-effective measures to help the Township reach its goal “to use 100% renewable energy by 2050.” The team will help the Township identify and reduce its energy use and carbon footprints. The committee will meet on an as-needed basis. MOTION: Stumpo moved, DiMonte seconded, to appoint the following team members: Bill Haaf, Bernadette Kegelmann, Mike Magee, Don McKay, Kathy Miller, Sonal Sehgal, and Nate Wilson; motion carried. DiMonte indicated the team has been doing great work and they have provided the Board with a number of items to consider and potentially incorporate in the new building.

13. **Correspondence:** Stumpo read a letter of appreciation to Denis Hare for an impromptu cleanup project last weekend when he and East Bradford neighbors pulled sixty tires from the Brandywine Creek. The Township agreed to transport the tires to SECCRA for disposal at the Township’s cost. DiMonte expressed that the cleanup was a positive, proactive community contribution. McKay commented that it was a very nice gesture and most unfortunate that illegal dumping occurs in the area.

14. **Treasurer’s Warrants:** Motion: Stumpo moved, McKay second, to approve the Bill Payment Lists for June 23 – July 27, 2020 recommended for payment by the Treasurer; General Fund: 43 bills totaling \$121,717.35; 17 debit card charges totaling \$1,781.73; Highway Aid: 7 bills totaling \$83,155.41; Facilities: 2 bills totaling \$ 11,000.00; Parks, Recreation & Trails: 2 bills totaling \$21,678.79; motion unanimously approved.

15. **Approval of Meeting Minutes:** McKay noted that during the June meeting, Sarah Mims was appointed to the Brandywine Valley Scenic Byway Commission that reportedly met quarterly. McKay indicated that the meetings are monthly and that Mims is available to attend the meetings. MOTION: DiMonte moved, McKay seconded, to approve the June 22, 2020 meeting minutes; motion carried.

16. **Adjournment:** at 7:33 p.m. McKay moved, DiMonte seconded, to adjourn the meeting; prior to the vote, McKay thanked all the people working for the Township who continue to conduct Township business without missing deadlines. He appreciates that they are taking care of the business of the Township during these challenging times. Following a call to vote, the motion was unanimously approved to adjourn the meeting.

Susan Simone, Secretary

Ricki Stumpo, Chairman