



Pocopson Township

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Board of Supervisors Meeting Minutes Monday, May 7, 2012, 7:30 P.M.

In attendance: Supervisors – Stephen R. Conary, Georgia F. Brutscher, Ricki Stumpo; Richard Jensen, Zoning/Code Enforcement Official.

1. Call to Order: Conary called the regular meeting to order at 7:30 P.M. and led the Pledge of Allegiance.

2. Announcements: Vandemark & Lynch discussed the pending MS4 permit renewal and its implications for Townships during an information session on April 26th attended by Conary and representatives from Birmingham and East Marlborough Townships. Conary attended the County Commissioners public meeting on May 2nd regarding the status of Pocopson Home. On May 4th Conary and Jensen met with a structural engineer at the Locust Grove Schoolhouse. Stumpo will meet with Mark Knightly on May 8th for the Township drive-around inspection.

3. Public Comment: Unionville High School Student **Brendon Wilkins** appeared before the Board to discuss a potential school project to address the litter problem in the Township and nearby areas. Wilkins proposes to hold an annual clean-up event and to post signs indicating offenders will be fined for littering. Board agreed with the concept of the project but suggested that with regard to enforcement, Wilkins should contact municipalities with police departments such as East Marlborough and Birmingham. Board noted that a number of Pocopson residents actively participate in the PennDOT Adopt-a-Highway roadside clean-up program. In addition, it was suggested that Wilkins contact the BVA for information regarding their annual Earth Day roadside clean-up program.

4. Lenape Road and Pocopson Road Intersection Improvement Project (“Project”) – Bid Award: Conary reported that bids for the Project were opened during a meeting held on May 3, 2012, in accordance with the bid notice advertised on April 12, 2012 and April 16, 2012. Technical consultants for the Township have reviewed the bids and Conary noted their recommendations to re-bid with the following changes: (a) identify the sewer line work as Alternate #2; and (b) contact PECO representatives to confirm the total cost associated with relocation of a utility pole. Board reviewed Traffic Planning and Design Proposal Addendum #1 dated May 7, 2012 in the amount of \$2,970.00 as the estimated additional cost for professional services to re-bid the Project.

Motion: Conary moved, Brutscher seconded, to reject all bids received for the Lenape Road and Pocopson Road Intersection Improvement Project for budget reasons as recommended by technical consultants for the Township, and to approve Proposal Addendum #1 submitted by Traffic Planning and Design dated May 7, 2012 to revise bid and contract documents into separate projects – intersection improvements, sewer force main and conduit and junction box work; motion unanimously approved.

5. Taylors Run at Red Bridge – Lot 8: Real estate sales agent Cathy Rock and potential purchaser of Lot 8 Kara Bourdreau appeared before the Board to discuss the current emergency access road

("road") constructed in part on Lot 8. Bourdreau recounted her conversation with the Township Engineer regarding certain responsibilities for relocation of the road in accordance with the recorded subdivision plan ("Plans"). Conary reviewed an aerial map of the subdivision with a template overlay showing the lot lines and the correct location of the road. Board discussed a verbal offer made by the potential buyer of Lot 9 who proposes to assist the Township with the steps necessary to relocate the road. No easement exists for a road on Lot 8. Developer funds are insufficient or non-existing for relocation of the road to its correct location. The Plans indicate that a building permit for Lot 9 cannot be issued until the road is installed in the correct location. Conary noted that it is the desired option of the Township for Bourdreau to be patient and not remove the road until the matter is resolved. Efforts by the Township to relocate the road do not unduly influence the issuance of a building permit to Bourdreau. At Bourdreau's request, Township will ask the Solicitor to draft a letter or temporary easement. Board briefly discussed the futility of placing a lien on the available parcels to recover costs incurred by the Township.

6. Bittle Subdivision: no action required.

7. Public Works Report: Board accepted Public Works Report dated May 7, 2012 as submitted.

8. Zoning/Code Enforcement Officer Report: Jensen continues to seek resolution to the 1800 Brooks Road matter. Jensen provided a brief overview of structural modifications to be considered for the Locust Grove Schoolhouse in order to meet requirements or alternative requirements for the Americans with Disability Act as that Act relates to historic buildings. He provided comments on minimal levels of access, occupancy load, parking accommodations and a number of safety issues that could be addressed by volunteers from the Historical Committee.

9. Old Business:

(a) Locust Grove Schoolhouse – Board reviewed Change Order #1 dated May 3, 2012 regarding a change to the grassed Geopave area.

Motion: Conary moved, Brutscher seconded, to approve Change Order #1 dated May 3, 2012, in the amount of \$2,400.00 submitted by Veteran Construction & Utility Services, Inc., for the Locust Grove Schoolhouse Parking Lot Project; motion unanimously approved.

(b) Overlook Circle – Board reviewed the Maintenance Agreement for Overlook Circle signed and submitted by Town and Country Builders at West Chester, Inc.

Motion: Conary moved, Stumpo seconded, to approve signing the Maintenance Agreement dated April 12, 2012 for Overlook Circle condition upon payment in full by the Developer of all reimbursable consultant fees; motion unanimously approved.

(c) Other – Conditional Use extension request for 45 Bragg Hill Road will be listed for the May 21st agenda; no action required regarding Zoning Hearing Board Appeal No. 2-2012/3 Deblyn V Lane; Secretary is directed to contact the Township Landscape Architect regarding a proposal for landscaping for the roundabout island.

10. New Business: Conary reported that East Penn Railroad approved the draft insurance certificates and endorsements. Township Solicitor has reviewed the License Agreement for the Underground Sanitary Force Main.

Motion: Conary moved, Brutscher seconded, to approve and sign the License Agreement with East Penn Railroad for the Underground Sanitary Force Main; motion unanimously approved.

11. Correspondence: Board signed Square 9/SmartSearch document management software contract approved April 23, 2012. Township insurance carrier approved the invoice to replace carpet in the administration office that sustained water damage from a plumbing leak.

12. Treasurer's Warrants: Conary moved, Stumpo seconded, to approve the Bill Payment Lists for April 24 – May 7, 2012 recommended for payment by the Treasurer; **General Fund:** 19 bills paid totaling \$22,833.17; 3 debit card charges totaling \$157.37; **Escrow Fund:** 2 bills paid totaling \$22,158.97; **Highway Aid Fund:** 4 bills paid totaling \$1,652.56; **Historical Committee Fund:** 1 bill paid for \$1,037.90; **Parks, Recreation and Trails:** 1 bill paid for \$1,844.89; **Road Improvement Fund:** 4 bills paid totaling \$16,816.77; **Township Facilities:** 1 bill paid for \$9,310.53; motion unanimously approved.

13. Approval of April 23, 2012 Meeting Minutes: Conary moved, Brutscher seconded, to approve the Meeting Minutes dated April 23, 2012 as reviewed; motion unanimously approved.

14. Adjournment: At P.M., 8:35 Conary moved, Stumpo seconded, to adjourn the meeting; motion unanimously approved.

Susan Simone, Administrative Secretary

Georgia F. Brutscher, Vice Chair