

## Pocopson Township

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### Board of Supervisors Meeting Minutes

Monday, July 9, 2012, 7:30 P.M.

In attendance: Supervisors – Stephen R. Conary, Georgia F. Brutscher, Ricki Stumpo; Richard Jensen, Zoning/Code Enforcement Official.

**1. Call to Order:** Conary called the regular meeting to order at 7:30 P.M. and led the Pledge of Allegiance.

**2. Announcements:** Conary and the Township Secretary Susan Simone met with a consultant to review data and communication wiring for the Barnard House project.

**3. Public Comment:** Scott Kirkland representing the **Riverside Homeowners Association (HOA)** appeared before the Board regarding the status of the bamboo investigation. Secretary is directed to forward a copy of Jensen July 9 report to the HOA as it appears bamboo is located on HOA property. Kirkland requested guidance as to the responsibilities of the building inspector for the Township. Secretary will obtain documents from Keystone Municipal Services regarding the role of the building inspector.

**4. Lenape/Pocopson Roads Intersection Improvement Project:** Conary reported that the bids for the project were opened during a meeting held on July 5, 2012, in accordance with the advertising completed on June 14, 2012 and June 21, 2012. Technical consultants for the Township have reviewed the bids and Conary noted their recommendation is to accept the low bid of Road-Con, Inc. for the intersection improvement in the amount of \$207,571.70. The Board agreed to not include the conduit installation and the sanitary force main alternates for budgetary reasons.

**Motion:** Conary moved, Brutscher seconded, to accept the low bid base bid of Road-Con, Inc. for the intersection improvements as recommended by Traffic Planning and Design in a letter dated July 6, 2012; motion approved.

**Motion:** Conary moved, Brutscher seconded, to approve Resolution 2012-21 authorizing a member of the Board to sign documents in connection with a temporary construction easement; motion approved.

**Motion:** Conary moved, Brutscher seconded, to submit the Temporary Construction Easement to the Brandyridge Homeowners Association for signatures and to proceed with recordation; motion approved.

**Motion:** Conary moved, Brutscher seconded, to approve signing the Relocation Facilities Agreement with PECO Energy Company to relocate electric facilities for the Lenape/Pocopson Road Intersection Project with a relocation cost of \$12,463.01 payable to PECO Energy; motion approved.

**5. Public Works Report:** Board accepted as written Public Works Report dated July 9, 2012.

**6. Zoning/Code Enforcement Officer Report:** Board reviewed Jensen field report regarding bamboo dated July 9, 2012.

**7. Old Business:** Board reviewed landscape architectural services for the Route 52 Roundabout submitted by Burcham & Associates. Board directed the Secretary to determine the availability of Committee Chairmen for a second activity update meeting on August 27<sup>th</sup> at 7:00 P.M.

**Motion:** Brutscher moved, Stumpo seconded, to accept Burcham & Associates Option #2 for landscape plan services for the entire Route 52 Roundabout Project in the amount of \$3,645.00; motion approved.

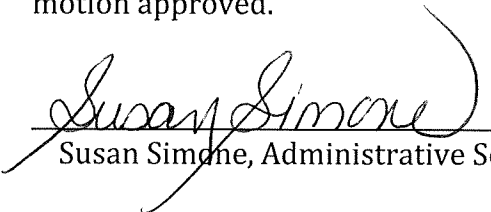
**8. New Business:** Conary reviewed particulars of the June 20<sup>th</sup> meeting with the County Health Department representatives regarding guidance on the development of a township-wide septage management plan and presented a draft policy for review by board.

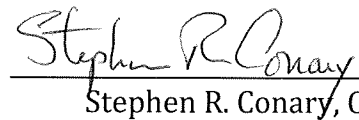
**9. Correspondence:** Board signed letters of thanks and appreciation to the Marra Family and the Strahan Family for recent donations to the Township.

**10. Treasurer's Warrants:** Conary moved, Stumpo seconded, to approve the Bill Payment Lists for June 26 – July 9, 2012 recommended for payment by the Treasurer: **General Fund:** 18 bills paid totaling \$9,033.29; 3 debit card charges totaling \$202.84; **Highway Aid:** 5 bills paid totaling \$646.37; **Parks, Recreation & Trails Fund:** 1 bill paid for \$16.49; **Road Improvement Fund:** 3 bills paid totaling \$15,411.31; motion approved.

**13. Approval of June 25, 2012 Meeting Minutes:** Brutscher moved, Stumpo seconded, to approve the Meeting Minutes dated June 25, 2012 as reviewed; motion approved.

**14. Adjournment:** At 8:10 P.M. Conary moved, Brutscher seconded, to adjourn the meeting; motion approved.

  
Susan Simone, Administrative Secretary

  
Stephen R. Conary, Chair