

Pocopson Township

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Board of Supervisors Meeting Minutes Monday, 7:30 P.M., September 24, 2012

In attendance: Supervisors – Stephen R. Conary, Ricki Stumpo; Absent: Georgia F. Brutscher. Richard Jensen, Zoning/Code Enforcement Official.

1. Call to Order: Conary called the regular meeting to order at 7:30 P.M. and led the Pledge of Allegiance.

2. Announcements: Conary met with representatives from Four Streams Farm Homeowners Association on the 24th to review the roundabout project. It was announced that the Township has not received official notice from any applicant regarding a proposed under-21 club for the Simon Pearce property. Stumpo attended the Kennett Area Regional Planning Commission meeting on the 18th. Board recognized Matt Read, Founders Day Committee Chair, and thanked him and the Committee for all their efforts in planning and producing a successful Founders Day which was held on the 16th.

3. Public Comment: Scott Kirkland representing the **Riverside Homeowners Association** requested additional information regarding the role of the building inspector. Board will ask Jensen for assistance. A response is pending regarding Toll Brothers completion of retainer wall repairs. The basin infiltration concern remains an open item. Kirkland requested the Township investigate a recent concern with on-street parking on the one-way streets. Jensen will discuss the concern with the Public Works Director before making a recommendation to the Board.

4. Brandywine Greenway Project – Sheila Fleming, ASLA, Senior Planner for Conservation Design, Brandywine Conservancy: Fleming provided a project update and reviewed the text of a resolution for Board consideration. She reported that workshops and other outreach activities will begin for the West Branch of the Brandywine in the same fashion as was completed for the East Branch. Funding is in place for the Phase 2 Strategic Action Plan with positive response for the project to date. Stumpo will include the Greenway Project on the next Township Comprehensive Plan Update meeting agenda to allow for discussion of potential trail and bicycle route connections in the Township.

Motion: Conary moved, Stumpo seconded, to adopt Resolution 2012-27 endorsing the Brandywine Creek Greenway and its 2012 Concept Plan; motion approved.

Motion: Conary moved, Stumpo seconded, to appoint Mike McGann to act as liaison between the Brandywine Conservancy and the Board of Supervisors as the Brandywine Conservancy prepares a Strategic Action Plan for the Greenway Project during 2013-2014; motion approved.

5. Barnard House Renovation Project: Stumpo stated that she will not be attending the October 8th regular Board meeting and for this reason she read aloud a statement against value engineering and in support of rebidding the Project with the inclusion of environmental considerations. Conary noted that while value engineering is occurring with the low bidders there is no guarantee that those bidders will be awarded the contract. Discussion ensued regarding project funding. No action taken.

6. Public Works Report: Board accepted the report dated September 24, 2012, as submitted.

7. Zoning/Code Enforcement Officer Report: Jensen is working with the Building Inspector regarding a rental property concern. Henry Lloyd and Herb Schwabe representatives from the Chester County Day Annual Tour scheduled for October 6th requested approval from the Board to install temporary event and directional signs. Given previous experience with the event, Jensen recommended approval as a measure to keep traffic flowing through the Township. The Board agreed to support Jensen's recommendation considering four properties will be highlighted stops on the tour.

Motion: Conary moved, Stumpo seconded, to approve installation of event and directional signs for the 2012 Chester County Day Tour with the following conditions: (1) no signs affixed to utility poles; (2) installation of a minimum number of signs; (3) signs may be installed two weeks in advance of the event and removed within one week of the conclusion of the event; (4) zoning and permitting fees waived for this not-for-profit event; motion approved.

8. Lenape and Pocopson Road Inspection Project: Conary reviewed Traffic Planning and Design Inc. (TPD) memo dated September 21, 2012 regarding additional work above the current construction contract to repair failing pavement on Lenape Road.

Motion: Conary moved, Stumpo seconded, to approve \$7,545.52 additional costs in exchange for adjustments to erosion and sediment control measures; motion approved.

Motion: Conary moved, Stumpo seconded, to approve payment #1 to Road-Con as recommended by TPD in the amount of \$84,875.85 for the period ending September 21, 2012; motion approved.

9. Old Business –

a. Baily Farm Easement Purchase Extension – Motion: Conary moved, Stumpo seconded, that in accordance with Section 10 of the Easement Purchase Agreement for the Baily Parcel signed December 19, 2011, to extend the closing date to on or before November 30, 2012; motion approved.

b. Schoolhouse Web Hosting Agreement – Motion: Conary moved, Stumpo seconded, to approve and sign the Rock River Star web site hosting contract for the Locust Grove Schoolhouse web site; motion approved.

c. Red Bridge Lane bridge – Conary reported two estimates received to date to replace the current railing with tubular steel. A bid package will be prepared for Board approval during the October 22nd regular meeting. Open question remains whether the guiderails are required. Timetable for the repairs will include winter months barring extreme weather.

10. New Business –

a. Request for bicyclist signage – Board agreed to refer request for bicycle signage to Public Works Director to determine costs and options.

b. Tax Collection – Motion: Conary moved, Stumpo seconded, to enact Resolution 2012-28 appointing Berkheimer Tax Administrator to act as Deputy Tax Collector to collect real estate taxes; motion approved.

c. Planning Commission 9/19 Meeting Report – Board reviewed report submitted by the Planning Commission regarding proposed ordinances.

d. Public hearing date for ordinance amendments – Board agreed to target a date in November or early December for the public hearing.

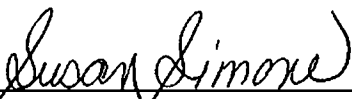
e. Approval of seasonal employee – Board approved the request submitted by the Secretary to hire a seasonal employee for clerical work in the Administration Office.

11. Correspondence: Board approved the letters to landowners regarding street address changes required for compliance with the County 9-1-1 addressing scheme. Board acknowledged receipt of the memo from the Treasurer dated September 24th regarding the 2013 Minimum Municipal Obligation for the Pension Plan.

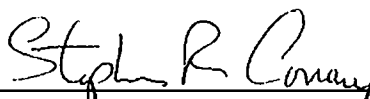
12. Treasurer's Warrants: Conary moved, Stumpo seconded, to approve the Bill Payment Lists for September 11 - 24, 2012 recommended for payment by the Treasurer: **General Fund:** 26 bills paid totaling \$52,647.13; 4 debit card charges totaling \$480.20; **Escrow Fund:** 1 bill paid for \$4,760.21; **Historical Committee Fund:** 2 bills paid totaling \$1,214.29; **Open Space Loan Fund:** 1 bills paid for \$122.50; **Road Improvement Fund:** 1 bill paid for \$9,189.70; motion approved.

13. Approval of Meeting Minutes: Stumpo moved, Conary seconded, to approve the Meeting Minutes dated September 10, 2012 as reviewed; motion approved.

14. Adjournment: At 8:45 P.M., Stumpo moved, Conary seconded, to adjourn the meeting; motion unanimously approved.



Susan Simone, Administrative Secretary



Stephen R. Conary, Chair