

## Pocopson Township

P.O. Box 1, Pocopson, PA 19366

Office: 610-793-2151

Fax: 610-793-1944

[www.pocopson.org](http://www.pocopson.org)

### **Board of Supervisors Meeting Minutes Monday, 7:30 P.M., December 17, 2012**

In attendance: Supervisors – Stephen R. Conary, Georgia F. Brutscher, Ricki Stumpo; Mark Knightly, Public Works Director; Richard Jensen, Zoning/Code Enforcement Official.

**1. Call to Order:** Conary called the regular meeting to order at 7:30 P.M. and led the Pledge of Allegiance.

**2. Announcements:** The Baily Conservation Easement Closed earlier today.

**3. Public Comment:** Residents appeared before the Board as follows: (a) Susan DeLucca discussed the formation of a town watch program. Secretary is directed to obtain criteria necessary to organize a town watch program; (b) Laressa McNemar requested the Township to contact the County regarding recent newspaper reports about an incident at the prison facility; (c) Scott Kirkland requested an update regarding the bamboo remediation incident.

**4. Public Hearing for Ordinance No. 9 of 2012 to Vacate a Portion of Bragg Hill Road:**  
**Motion:** Conary moved to close the regular meeting at 7:45 P.M. and to open the Ordinance Hearing to vacate a portion of Bragg Hill Road; Brutscher seconded, motion unanimously approved.

Amanda Sundquist, Esquire, was in attendance to conduct the hearing on behalf of the Township. A court reporter was present to provide a complete transcript of the proceedings. Sundquist reviewed the hearing exhibits noting that the Agreements provide for each landowner to grant a twenty-five (25) foot wide trail easement to the Township. Brutscher thanked the landowners noting their cooperation and patience over the years in working with the Township to close a portion of Bragg Hill Road to vehicular traffic. Colella, who did not sign the Agreement, raised an issue regarding the access point that allows emergency responders to reach his property. Roadmaster will contact the Po-Mar-Lin Fire Chief with regard to this access point. Brief discussion ensued regarding the style of gates for the closure and the posting of appropriate signage.

**Motion:** Brutscher moved, Stumpo seconded, to close the Ordinance Hearing and to re-open the regular meeting at 8:25 P.M.; motion unanimously approved.

**Motion:** Brutscher moved, Stumpo seconded, to approve enactment of Ordinance No. 9 of 2012 for the vacation of a portion of Bragg Hill Road, being Township Road 373; there being no further discussion motion unanimously approved.

**5. Public Works Report:** Knightly reported completion of the installation of rip rap on East Lafayette Drive in accordance with the NPDES Permit. Signage will be installed on Parkerville Road. Request was made for the Roadmaster to investigate potential right-of-way obstruction in the 600 block of Red Lion Road.

**6. Zoning/Code Enforcement Officer Report:** Jensen continues to monitor the Lenni Drive property for Code compliance issues. Board requested he revisit the property at 1425 Lenape Road for nuisance issues.

**7. Southern Chester County Organization on Transportation (SCCOOT):** Patricia Horrocks, a SCCOOT Member, presented a request for a letter of support from the Township for inclusion in their Organization's current grant application. Board recognized that SCCOOT currently maintains stops at Pocopson Home and Lenape Forge and agreed to the letter of support.

**8. Bayard Taylor Memorial Library:** Donna Murray, Library Director, thanked the Board for the increase in financial support. She reviewed library activities as follows: (a) the Library Board voted in favor of keeping the Library in the Borough; (b) construction plans will be completed as an integrated project development; (c) library usage has increased in every measurable statistic; and (d) data collection can provide number of Pocopson residents with library cards but cannot correlate usage with county-wide library sites. Brutscher noted that a Township resident must be named to fill the open position on the Library Board.

**9. Old Business:**

**a. Resolution 2012-32 Adopt Fiscal Budget 2013** – Conary noted that the 2013 Budget was advertised and has been available for public inspection for twenty (20) days. Supervisors discussed the budget and answered questions from residents in attendance. Topics discussed included fair share emergency services funding and mandated stormwater management funding.

**Motion:** Conary moved, Brutscher seconded, to approve Resolution 2012-32 officially adopting the Pocopson Township 2013 Budget; motion unanimously approved.

**10. New Business:**

**a. Resolution 2012-33 Property Tax Fire EMS** – Conary reviewed provisions of the Second Class Township Code authorizing an annual tax to support emergency services.

**Motion:** Conary moved, Brutscher seconded, to approve Resolution 2012-33 reducing annual tax on taxable real property for general fund use from 1.2 mills to 0.90 mill and to impose a tax on real property for the following: 0.25 mill for fire protection services; 0.05 mill for ambulance, rescue and emergency services; and noted that Open Space tax continues at 1.0 mill; Real Estate Transfer Tax remains at 0.5%; Local Services Tax remains at \$1 per week and Earned Income and Net Profit Tax at 0.2% - both for incomes over \$12,000 per year; motion unanimously approved.

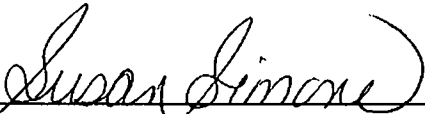
**b. Resolution 2012-34 Appoint CPA for FY2012 Audit – Motion:** Conary moved, Brutscher seconded, to approve Resolution 2012-34 appointing Barbacane Thornton, CPA to examine all accounts for Fiscal Year 2012; motion unanimously approved.

**11. Correspondence:** Board directed the Secretary to respond to the letter from the East Fallowfield Township Police Department regarding police coverage.

**12. Treasurer's Warrants: Motion:** Brutscher moved, Stumpo seconded, to approve the Bill Payment Lists for December 4 -17, 2012 recommended for payment by the Treasurer: **General Fund:** 25 bills paid totaling \$31,104.91; 9 debit card charges totaling \$1,029.07; **Highway Aid:** 4 bills paid totaling \$2,471.99; **Open Space Tax:** 2 bills paid totaling \$804,947.50; **Parks Rec and Trails:** 1 bill paid for \$79.99; **Road Improvement Fund:** 2 bills paid totaling \$44,033.44; motion unanimously approved.

**13. Approval of Meeting Minutes:** Brutscher moved, Stumpo seconded, to approve Meeting Minutes dated December 3, 2012; motion approved.

**14. Adjournment:** At 10:00 P.M., Conary moved, Stumpo seconded, to adjourn the regular meeting and convene an Executive Session to discuss a personnel matter; motion unanimously approved.



Susan Simone, Administrative Secretary



Stephen R. Conary, Chair