



Pocopson Township

P.O. Box 1, Pocopson, PA 19366

Office: 610-793-2151

Fax: 610-793-1944

www.pocopson.org

Board of Supervisors Special Meeting Minutes Monday, June 20, 2011, 12:00 P.M.

In attendance: Supervisors – Stephen R. Conary, Georgia F. Brutscher, Lauresa J. McNemar, P.E.

1. Call to Order: Conary called the meeting to order at 12:00 P.M.

2. Public Comment: none.

3. Action: Bids Received for the Barnard House Structural Repairs: Board reviewed June 17, 2011 recommendation of Dennis C. Melton, AIA, to reject all bids.

Motion: Conary moved, Brutscher seconded, to reject all bids received in accordance with the bid notice advertised May 12th and May 26th, 2011, as all bids exceed the budget allocated for the project; motion unanimously approved.

Board discussed the particulars for the second bid package that will reduce the cost of the project, including but not limited to, amendments recommended by the Township Solicitor.

Motion: Brutscher moved, Conary seconded, to adjust the project scope and to approve the amendments as reviewed and recommended by Township consultants and to advertise the rebid notice; motion unanimously approved.

Secretary is directed to send a letter to the four bidders advising them that the project will be rebid. Board agreed that there will be no charge for bid documents for those who purchased bid documents for the first bid request. The structural repair work must be completed by the end of August to allow time for interior painting.

Board reviewed five (5) verbal quotes for removal of the heating oil and the heating oil tanks. Tanks must be removed on or before July 8th.

Motion: Brutscher moved, Conary seconded, to approve B&E Oil to pump out the heating oil in accordance with the written terms dated June 19, 2011, and condition upon receipt of a Certificate of Insurance and applicable agency licenses; motion unanimously approved.

Motion: Brutscher moved, Conary seconded, to approve James J. Bivens, Inc., to remove two (2) heating oil tanks at a cost of \$350.00 per tank, condition upon receipt of a Certificate of Insurance, written agreement, and applicable agency licenses; motion unanimously approved.

4. Zoning Concerns: Board agreed that Yerkes Associates, Zoning Official, should send a certified letter to Toll Brothers regarding continued violations of the Sign Ordinance.

5. Old Business: Brutscher reported that following a site meeting, the location of the Schoolhouse/Corrine Road Trail is confirmed.

6. New Business: Board approved request from Public Works Director to hire part-time, temporary help.

7. Adjournment: At 12:20 P.M. Conary moved, Brutscher seconded to adjourn the meeting; motion unanimously approved.

Susan Simone, Administrative Secretary

Stephen R. Conary, Chair