



Pocopson Township

P.O. Box 1, Pocopson, PA 19366

Office: 610-793-2151

Fax: 610-793-1944

www.pocopson.org

Board of Supervisors Meeting Minutes

Monday, June 27, 2011, 7:30 P.M.

In attendance: Supervisors – Stephen R. Conary, Georgia F. Brutscher, Lauresa J. McNemar, P.E.; Sarah Mims, Chair, Historical Committee, Mike McGann, Chair, PRT Committee.

1. Call to Order: Conary called the meeting to order at 7:30 P.M. and led the Pledge of Allegiance.

2. Announcements: Board held a Special Meeting on June 20th to review June 17, 2011 recommendation of Dennis C. Melton, AIA, to reject all bids for structural repairs for the Barnard House as all bids exceed the budget allocated for the project. Board approved recommendation of Township consultants to amend the project scope and advertise the rebid. Conary and Brutscher represented the Township during the 60 Bragg Hill Road sustainable home/green construction open house. McNemar and Brutscher met on site to determine the final location for the Schoolhouse/Corinne Road Trail. The Trail will not require a stream or wetland crossing. Brutscher announced that the Kennett Area Regional Planning Commission (KARPC) met on the 21st and discussed the particulars for a fair-share type agreement for emergency service coverage for the region. KARPC adjourned for the summer and will reconvene in September when a representative from the State Police will discuss the effect of false alarms on State Police resources. Conary announced that he received an update from PennDOT regarding the Route 926 bridge closure as well as information on the Route 52 realignment. A timetable for other state road projects in Pocopson Township will be posted on the Township web site.

3. Public Comment: Board recognized **Barbara Holmes of 1596 Rodney Drive** who requested a dispensation from the Township Open Burning Ordinance for the purpose of burning the vines of an invasive species on her property. McNemar reviewed the provisions of the Ordinance and pointed out that based on Holmes's description of the location of the burn pile no such dispensation can be granted by the Board. Holmes must comply with the setbacks as described because adherence to the Ordinance is a matter of health and safety for the community.

4. Riverside Dedication: Board discussed status of items necessary for the dedication of public improvements. Discussion included review of Township Engineer letter dated June 17, 2011, incorporating Burcham and Associates updated landscape report dated June 10, 2011. Board also reviewed Township Solicitor review and comment letter dated June 24, 2011.

Motion: Conary moved, McNemar seconded, to reject acceptance and dedication of public improvements for Riverside at Chadds Ford (a/k/a Sheeder Tract) for the reasons set forth

in the review and comment letters received from Township Consultants; motion unanimously approved.

Board recognized **Scott Kirkland and Mary Hastings, Co-Chairs, Riverside Landscape Committee**, who submitted documents relative to landscape deficiencies. Discussion ensued regarding Toll's remediation efforts. Conary said that the Township will set up a meeting with Toll, Township Consultants, and representatives from the Riverside Homeowners Association (HOA) to identify concerns and actions necessary to resolve them. Secretary is directed to contact all parties and to schedule the meeting for the week of July 5th.

5. Barnard House: A pre-bid meeting will be held on June 28th at 10:00 A.M. at the site in accordance with legal advertising completed June 22nd and June 27th.

6. Public Works Report: Board accepted as written and read into the record a Public Works Report dated June 27, 2011. Conary will follow-up with PennDOT regarding a date certain for resurfacing of Lenape-Unionville Road and repairs to Red Lion and Northbrook Roads.

7. Old Business:

(a) Historical Committee – Board acknowledged receipt of the 2011 Certificate of Achievement from the Chester County Historic Preservation Network for completion of the Pocopson Township Historic Resource Atlas. Mims reviewed a procurement pre-approval request to modify the original approved list of educational materials and services at the Locust Grove Schoolhouse and to approve the development of a bid package for the purpose of acquiring reproduction schoolhouse desks. To date, estimates obtained for the desks range from \$17,000 to \$18,000. Mims stated that the Committee agrees with reallocating certain grant funds in order to free funding for the desks and will contact the grant administrators regarding modifying the grant allocations. Board agreed that Township Administration should begin assisting Mims with drafting a bid package and legal advertising for acquisition of the desks to be used and stored in the Schoolhouse with expenses for the bid package to be paid from the Township general fund.

(b) Zoning Code Enforcement Update – Board reviewed the report dated June 27, 2011 and directed that the Secretary confirm that Yerkes Associates will send Toll Brothers a certified letter regarding noncompliance with the provisions of the Sign Ordinance.

8. New Business: Conary reported that the Internal Revenue Service increased the standard mileage rates for the final six months of 2011 to 55.5 cents a mile in recognition of recent gasoline price increases.

Motion: Conary moved, McNemar seconded, to establish mileage reimbursement for the final six months of 2011 for all business miles driven from July 1, 2011 through December 31, 2011 at the IRS special adjustment rate of 55.5 cents a mile effective July 1, 2011; motion unanimously approved.

9. Correspondence: Board signed letter to Chester County Planning Commission requesting assistance with the 10-year Comprehensive Plan update. Board briefly

discussed Solicitor's comments for Elser Trail Easement and the estimated costs for the Township to install fencing and a 10-foot gate. Brutscher will contact Public Works and walk the easement to determine the length of fence required.

10. Treasurer's Warrants: Conary moved, McNemar seconded, to approve the Bill Payment Lists for June 14 - 27, 2011 recommended for payment by the Treasurer. **General Fund:** 18 bills paid totaling \$36,405.68; 1 loan payment (Park) for \$41,125.66. **Highway Aid:** 2 bills paid totaling \$747.74. **Open Space Acquisition Fund:** 2 loan payments totaling \$70,644.67. **Open Space Loan:** 1 bill paid for \$3,940.48. **Parks, Recreation & Trails Committee:** 4 bills paid totaling \$882.62. **Route 52 Intersections:** 1 bill paid for \$642.00.

11. Approval of June 13, 2011 Meeting Minutes and June 20, 2011 Special Meeting Minutes: Brutscher moved, Conary seconded, to approve the June 13, 2011 Minutes as reviewed and submitted; motion unanimously approved. Brutscher moved, Conary seconded, to approve the June 20, 2011 Special Meeting Minutes; motion unanimously approved.

12. Adjournment: At 8:45 P.M. Conary moved, McNemar seconded, to adjourn the meeting; motion unanimously approved.

Susan Simone, Administrative Secretary

Stephen R. Conary, Chair