



Pocopson Township

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Board of Supervisors Meeting Minutes

Monday, July 11, 2011, 7:30 P.M.

In attendance: Supervisors – Stephen R. Conary, Laurressa J. McNemar, P.E.; Mark Knightly, Director, Public Works. Absent – Georgia F. Brutscher, Supervisor.

1. Call to Order: Conary called the meeting to order at 7:30 P.M. and led the Pledge of Allegiance.

2. Announcements: Representatives from NV Homes, Megill Homes, and the Township met on July 7th to review the building permit application process for the build-out of the Scaleby Farms development. Representatives from the Riverside Homeowners Association, Toll Brothers, and the Township met on July 8th as a follow-up to discuss issues of concern brought before the Board on June 27th. Representatives of the Kennett Underground Railroad Center met with the Township on July 11th regarding the Barnard House plans.

3. Public Comment: no Public Comment.

4. Ordinance Hearing: Motion: Conary moved, McNemar seconded to close the regular meeting at 7:35 P.M. and open the Ordinance Hearing for Ordinance 3 of 2011 authorizing the entering into of a cable franchise agreement granting a nonexclusive franchise to Comcast of Southeast Pennsylvania LLC; motion unanimously approved.

Conary reviewed the legal exhibits noting completion of required legal advertising. The Ordinance is required as part of the 10-year franchise agreement renewal process. Conary briefly reviewed the provisions of the 2011 Comcast Franchise Agreement. Public comment included discussion regarding the one-time education or government (EG) access grant provided to the Township in the amount of \$2,000.00 for community outreach.

Motion: Conary moved, McNemar seconded, to close the Ordinance Hearing and re-open the regular meeting at 7:40 P.M.; motion unanimously approved.

Motion: McNemar moved, Conary seconded, to approve Ordinance 3 of 2011 authorizing the Comcast Cable Franchise Agreement in accordance with the terms outlined therein; motion unanimously approved.

5. Barnard House Structure Repairs Bids (modified): At 7:45 P.M. Conary announced the opening of sealed bids for structural repairs to the Barnard House in accordance with the rebid notice advertised June 22nd and June 27th, 2011. Thomas DiOttavio, DiOttavio & Company, Inc., was present. Conary provided background regarding the modified bid package. Four bids were received as follows:

BIDDER	TOTAL FOR WORK AND PERFORMANCE BOND	MISCELLANEOUS
JM Contracting LLC	\$28,400	Parts A and B from May 11, 2011 Bid Package \$40,875
DiOttavio & Co., Inc.	\$37,614	n/a
A.J. Jurich, Inc.	\$39,940	n/a
Paul Risk Associates, Inc.	\$39,689	n/a

Board was not able to reconcile the bid from JM Contracting LLC. McNemar suggested discussing the bids with the architect in order to determine how to proceed. Board addressed public comments regarding the structural repairs and the need to complete those repairs to stabilize the Barnard House. The Township proceeds with repairs as funds are available.

Motion: Conary moved, McNemar seconded, to approve the lowest responsible bid deemed qualified, following a review of the bids by technical consultants for the Township; motion unanimously approved.

6. Public Works Report: Board accepted as written a Public Works Report dated July 11, 2011. Conary noted that the Township Engineer proposes that Toll install a small inlet at Pocopson Road and Trolley Way to alleviate a ponding issue. Board has not received Revised Escrow Release #2 for off-site roadway improvements for The Preserve. Knightly acknowledged recent grading of Locust Grove Road has eased the wash-out concerns but certain spots remain an issue. PennDOT signed and returned a copy of the current Winter Maintenance Contract.

Motion: McNemar moved, Conary seconded, to approve Resolution 2011-18 acceptance of low bid for highway materials and services from Long's Asphalt, Inc., 856 Scotland Road, Quarryville, Pennsylvania, for paving in place; motion unanimously approved.

7. Old Business: Conary will follow-up with Yerkes Associates regarding zoning concerns that require review by the Township Solicitor.

8. New Business: Board reviewed request from Pennsbury Township to appoint a liaison to serve as a stakeholder for the administration of an \$80,000 multi-municipal grant. The Pennsylvania Community Transportation Initiative grant will be used to conduct a study to link recreational, institutional, cultural, and commercial destinations in the Battle Path area. Board referred the appointment to the Parks, Recreation and Trails Committee.

9. Correspondence: none.

10. Treasurer's Warrants: Conary moved, McNemar seconded, to approve the Bill Payment Lists for June 28 – July 11, 2011 recommended for payment by the Treasurer.

General Fund: 20 bills paid totaling \$15,621.05. **Highway Aid:** 4 bills paid totaling \$1,869.62. **Parks, Recreation & Trails Committee:** 1 bill paid for \$5,308.80. **Route 52 Intersections:** 1 bill paid for \$9,522.30. Motion unanimously approved.

11. Approval of June 27, 2011 Meeting Minutes: Conary moved, McNemar seconded, to approve the June 27, 2011 Minutes as reviewed and submitted; motion unanimously approved.

12. Adjournment: At 8:10 P.M., McNemar moved, Conary seconded, to adjourn the meeting; motion unanimously approved.

Susan Simone, Administrative Secretary

Stephen R. Conary, Chair