



## Pocopson Township

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### Board of Supervisors Meeting Minutes Monday, August 8, 2011 7:30 P.M.

In attendance: Supervisors – Stephen R. Conary, Georgia F. Brutscher; Don Lane, Chairman, Deer Management Committee. Absent: Laurressa J. McNemar, P.E., Supervisor; Mark Knightly, Director, Public Works.

**1. Call to Order:** Conary called the regular meeting to order at 7:30 P.M. and led the Pledge of Allegiance.

**2. Announcements:** none.

**3. Public Comment:** none.

**4. Barnard House:** Conary reviewed change orders submitted by DiOttavio & Company, Inc., (Contractor) regarding unexpected structural repairs including but not limited to structurally significant holes in the stone walls and the discovery of an abandoned well in the basement during excavation for a support column. The Contractor's recommendations as outlined in the change orders include masonry infill, carpentry work, and revised structural work. The work is progressing on schedule for the House to be open on Founders Day, September 18<sup>th</sup>.

**Motion:** Brutscher moved, Conary seconded, to approve six change orders dated August 1, 2011, August 7, 2011 and August 8, 2011, for the Barnard House Renovation Project based upon the recommendations of the Project Architect; motion unanimously approved.

**5. Public Works Report:** Board accepted as written and read into the record a Public Works Report dated August 8, 2011. Board reviewed estimates submitted by Township insurance carrier Integrated Risk Management for repairs to Barnard House and the Public Works Garage gutter systems damaged by ice/snow.

**Motion:** Conary moved, Brutscher seconded, to approve Integrated Risk Management Claims #PRM013967A1 and #PRM013968A1 submitted August 8, 2011 for the gutter systems on the Barnard House and Public Works Garage; motion unanimously approved.

**6. Deer Management Committee:** Lane requested and the Board approved the 2011-2012 deer-hunting season dates and times for posted hunting areas on Township property including the land east of Pocopson Road. There are 11 approved hunters in the group who participated last year. Warning signs will be posted and laminated identification badges issued to the hunters. A total of 16 deer were taken during the 2010-2011 season. Lane will attend the Land Conservancy for Southern Chester County meeting on September 8<sup>th</sup> at East Marlborough Township Building regarding the upcoming deer-hunting season. To accommodate homeowner association boards interested in participating, the Board will revisit indemnification issue for a Township-sponsored hunt. Discussion ensued regarding controlling groundhog population on the Barnard House Property because groundhog tunnels destabilize the fields and create

hazards. Board asked Lane to discuss with his committee measures that can be taken to reduce the number of groundhogs on the property.

**7. Old Business:** none.

**8. New Business:** Conary noted use restrictions are not recorded for all of the 14 parcels owned by the Township, totaling about 150 acres. There may be value in obtaining a conservation easement on appropriate parcels, including Pocopson Park.

**Motion:** Conary moved, Brutscher seconded, to approve contacting Brandywine Conservancy to obtain a proposal for conservation easements on all appropriate Township parcels; motion unanimously approved.

**9. Correspondence:** Board approved signing business account contract with Meridian Bank.

**Motion:** Conary moved, Brutscher seconded, to approve Scaleby Farms Revised Escrow Release #7 dated August 5, 2011 for \$22,023.18 paid directly to Pocopson Township as reviewed and approved by the Township Engineer; motion unanimously approved.

**Motion:** Brutscher moved, Conary seconded, to approve the Amendment to the Municipal Cooperative of Southern Chester County Agreement to be in effect August 10, 2011; motion unanimously approved.

**Motion:** Conary moved, Brutscher seconded, to approve the Bearoff & Company engagement letter for appraisal services in conjunction with open space preservation for real property on North Wawaset Road; motion unanimously approved.

**10. Treasurer's Warrants:** Conary moved, Brutscher seconded, to approve the Bill Payment Lists for July 26 – August 8, 2011 recommended for payment by the Treasurer. **General Fund:** 19 bills paid totaling \$57,442.14; **Highway Aid:** 5 bills paid totaling \$829.41; **Open Space Acquisition Fund:** 2 bills paid for \$6,807.02; **Parks, Recreation and Trails:** 1 bill paid for \$800.00; motion unanimously approved.

**Motion:** Conary moved, Brutscher seconded, to authorize the Township Treasurer to pay, between regular Board of Supervisors meetings, bills submitted by the Barnard House Contractor DiOttavio & Company and approved by Chairman of the Board of Supervisors with all such bills paid by this procedure presented on the Treasurer's Warrant list at the next regular Board meeting; motion unanimously approved.

**11. Approval of July 25, 2011 Meeting Minutes:** Brutscher moved, Conary seconded, to approve the July 25, 2011 Minutes as submitted; motion unanimously approved.

**12. Adjournment:** At 8:15 P.M., Brutscher moved, Conary seconded, to adjourn the meeting; motion unanimously approved.

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Susan Simone, Administrative Secretary

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Stephen R. Conary, Chair