



Pocopson Township

P.O. Box 1, Pocopson, PA 19366

Office: 610-793-2151

Fax: 610-793-1944

www.pocopson.org

Board of Supervisors Meeting Minutes Monday, September 12, 2011 7:30 P.M.

In attendance: Supervisors – Stephen R. Conary, Laurressa J. McNemar, P.E.; Georgia F. Brutscher entered the meeting at approximately 8:00 P.M.; Mark Knightly, Director, Public Works; Committee Chairmen – Beverly Bruns, Founders Day; Gary Summers, Planning Commission.

1. Call to Order: Conary called the regular meeting to order at 7:30 P.M. and led the Pledge of Allegiance.

2. Announcements: Board reviewed an open space project on the 9th.

3. Public Comment: none.

4. Parks, Recreation & Trails Committee: Elser Trail Agreement is under legal review.

5. Founders Day Update: Bruns requested and the Board approved an additional expense to the Founders Day Budget in the amount of \$500.00 for the rental of a public address system and a technician to run that system. Scout Troops will be providing traffic and parking control for both the Park and the Barnard House. Two hay wagons will be available for the 20-minute hay ride to the Barnard House where guests can visit the site then board the hay wagon for the return to the Park. Bruns acknowledged that Public Works Personnel have done yeomen's service for Founders Day by completing many tasks previously completed by volunteers.

6. Barnard House: Board discussed Change Order #7 dated 9/5/2011 required to complete repairs for the Founders Day opening. Kennett Underground Railroad (KURC) has offered to reimburse the Township for Change Order #7.

Motion: Conary moved, McNemar seconded, to approve Change Order #7 with reimbursement by the Kennett Underground Railroad in the amount of \$2,261.00; motion unanimously approved.

7. Public Works Report: Board reviewed Public Works Report dated September 12, 2011. Corinne Road repairs at the Schoolhouse Trail will be completed in the spring. The damaged one-way sign at Haines Mill and Northbrook Roads will be replaced. Board requested removal of downed brush material along Lenape-Unionville Road near Baily Farm entrance. McNemar asked Public Works to tend to the tree tubes on Barnard House property before onset of winter. Board requested winterization of Barnard House structure. Brutscher will render an opinion regarding removal of the shutters. Knightly will discuss a caved-in area of the Riverside/Elementary School Trail with Mary Hastings from the Riverside HOA Landscape Committee. Brutscher will schedule a drive-around Township inspection with Knightly. Board acknowledged the Municipal Co-Op legal advertisement for bids for rock salt for the winter 2011-2012 season. Board reviewed the final version of the salt shed bid package.

Motion: Conary moved, McNemar seconded, to authorize legal advertising of the salt shed bid package in the *Daily Local News* in accordance with the 2nd Class Township Code; motion unanimously approved.

8. Old Business: Mary Hastings and Scott Kirkland representing the **Riverside HOA Landscape Committee** reported reaching an agreement with Toll Brothers in principle and that a legal release will be signed by all parties. They submitted a letter dated September 12, 2011, outlining the status of community concerns including acceptance of the amended Landscape Plan Sheets being Sheets 37 – 41 approved by the Township Landscape Architect and submitted on September 9, 2011. Riverside HOA expressed concern that dedication on September 26th creates a timeline wherein the 18-month maintenance bond final inspection occurs mid-winter which will not allow the Township Landscape Architect to observe leaf-out of plant material. A work-around for final inspection of plant material may be required. Board requested that the HOA submit separate letters confirming satisfactory completion of each area of concern. Township Engineer continues to work with Toll regarding an escrow for installation of an inlet at Trolley Way and Pocopson Road as well as repairs to a stormwater berm.

Motion: Conary moved, Brutscher seconded, to approve the request of the landowner of 1425 Lenape Road for an extension to remediate nuisances; motion unanimously approved.

Motion: Brutscher moved, McNemar seconded, to approve Resolution 2011-21 terminating the services of Yerkes Associates as agent for code enforcement and to appoint Vandemark & Lynch, Inc., to act as interim agent for the review of routine zoning concerns; motion unanimously approved.

9. New Business: Board approved KURC request for copy work to be distributed at Locust Grove Schoolhouse during Founders Day. Discussion ensued regarding appointments to a Comprehensive Plan Task Force. Summers will discuss with the Planning Commission at the next meeting. Board agreed that consideration be given to diverse representation, including but not limited to representation of businesses in the Township, agriculture, and nonprofit organizations. Secretary reported that the Chester County Planning Commission would like to have the list of appointees as soon as possible so that meeting planning can begin in October. Secretary is directed to extend an invitation to new State Police Community Liaison to attend an October Board meeting.

Board discussed requests submitted by Toll Brothers and reviewed by Township Consultants. Escrow Reduction Request #3 in the amount of \$472,817.40 is tabled pending confirmation of repairs to the north section of Larkin Baily Road.

Motion: Conary moved, McNemar seconded, to approve The Preserve Non-Sanitary Off-Site Roadway Improvement Escrow Reduction Request #2 dated August 26, 2011, previously tabled due to snow plow damage to manhole at the intersection of Pratt and Corinne Roads, as reviewed and recommended by the Township Engineer with a release of \$149,224.00; motion unanimously approved.

Motion: Conary moved, McNemar seconded, to approve the return of the Temporary Sewage Pump and Haul Operation Bond in the amount of \$35,000.00 as approved and recommended by Castle Valley Consultants on September 12, 2011; motion unanimously approved.

10. Correspondence: Board reviewed and approved signing of the Special Event Contract for the Marshalton Triathlon.

11. Treasurer's Warrants: Conary moved, Brutscher seconded, to approve the Bill Payment Lists for August 23 – September 12, 2011 recommended for payment by the Treasurer.

General Fund: 25 bills paid totaling \$18,994.54; **Highway Aid:** 3 bills paid totaling \$329.99;

Historical Committee: 3 bills paid totaling \$1,042.75; **Open Space Loan:** 1 bill paid for

\$2,800.00; **Parks, Recreation & Trails Committee:** 1 bill paid for \$80.75; **Route 52/Road**

Improvements: 2 bills paid totaling \$11,507.62.

12. Approval of August 22, 2011 Meeting Minutes: Brutscher moved, Conary seconded to approve the Minutes of August 22, 2011 as reviewed; motion unanimously approved.

13. Adjournment: At 8:45 P.M., Conary moved, Brutscher seconded, to adjourn the meeting; motion unanimously approved.

Susan Simone, Administrative Secretary

Stephen R. Conary, Chair